



Business License # _____

Out of Town Business License Application

New Business Change of Address Change in Ownership

Business Name _____

Business Owner _____ Business Email _____

Business Address _____

City _____ State _____ Zipcode _____

Business Phone # (____) _____ Business Fax (____) _____

Are you sharing this location with another business? **NO** **YES** Name: _____

Billing Address _____

(If different from the Service of Process Address/Business Address)

City _____ State _____ Zipcode _____

Please indicate business type: Retail Wholesale Manufacturing Service Office

Please check ownership type: Sole Partnership Corporation LLC

Description of business activity in detail: _____
(attach additional sheets if necessary) (if manufacturing, wholesale, import/export, or retail, please list products)

State Professional License # _____ Class _____ Expiration Date _____

State Contractor License # _____ Class _____ Expiration Date _____

Retail Sales # _____ Gross Receipts (Video & Vending Only) \$ _____ / yr

of Business Owners _____ # of Full-time Employees _____ # of Part-time Employees _____

Rental Units _____ # Billiard Tables/Bowling Lanes _____ # Mobile Home/Storage Spaces _____ # Beds _____

NOT PUBLIC INFORMATION

NOT PUBLIC INFORMATION

Business Owner/CEO _____

Service of Process Address _____ City _____ State ___ Zipcode _____

Phone # (____) _____ Social Security/ Driver License # or Other ID _____

Federal Employer ID (FEIN) _____ State Employer ID (SEIN) _____

Business Partner/Owner: _____

Service of Process Address _____ City _____ State ___ Zipcode _____

Phone # (____) _____ Social Security/ Driver License # or Other ID _____

• I hereby certify under penalty of perjury that the information provided herein is true and correct to the best of my knowledge and ability.

Owner's signature _____ Date _____

♦ City of San Dimas ♦ 245 E. Bonita Avenue ♦ San Dimas, California 91773 ♦ (909) 394-6200 ♦ Fax (909) 394-6209 ♦

For Office Use Only

Classification: _____ Catagory _____ Bus. Group: _____ Loc: _____ Lic Copies _____

Workers Comp: Y N E Chg Penalty: Y N Rate Code: _____ #Units: _____

Basic Fee \$ _____ # EE \$ _____ NPDES \$ _____ SB1186 \$ **4.00** = **TOTAL DUE: \$** _____



Business License # _____

Business Name _____ Phone _____

Business Address _____

City _____ State _____ Zip code _____

Workers Compensation Declaration

(Section 3711 of the Labor Code)

I hereby affirm, under penalty of perjury, one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided by Section 3700, for the duration of any business activities conducted for which this license issued.

I have and will maintain workers' compensation insurance, as required by Section 3700, for the duration of any business activities conducted for which this license is issued.

I certify that in the performance of any business activities for which this license is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and I agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Applicants Signature

Applicants Name and Title (please print)

Date

(Warning: Failure to secure Workers' Compensation Coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to \$100,000, in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest and attorney's fees.)

Workers' Compensation Insurance Information

Company _____

Address _____

City _____ State _____ Zip code _____

Policy Number _____

Expiration Date _____

City of San Dimas
 245 E. Bonita Avenue
 San Dimas, California 91773
 (909) 394-6200, FAX (909) 394-6209

Business License Fees
Effective 7/1/2019

C03 Businesses located in San Dimas	\$139.20 plus \$10.50 per employee/partner	+ \$4.00 (State fee)
C03 Businesses located Outside San Dimas	\$139.20 annual	+ \$4.00 (State fee)
C04 Apartments & Business Rentals	\$139.20 plus \$12.90 (for each unit over 2)	+ \$4.00 (State fee)
C06 Hotels, Motels, Hospitals & Retirement Care & Nursing Homes	\$93.10 plus \$9.80 per bed	+ \$4.00 (State fee)
C07 Movie/Commercial Filming	\$386.80 per day	+ \$4.00 (State fee)
C09 Solicitors	\$231.60 principle solicitor \$154.50 (each additional)	+ \$4.00 (State fee) + \$4.00 (State fee)
C12 Deliveries	\$116.00 per vehicle	+ \$4.00 (State fee)
F01 Contractors	\$146.90 annual	+ \$4.00 (State fee)
F05 Home Occupations	\$139.20 annual + \$20.00 (planning fee)	+ \$4.00 (State fee)
F06 Exempt / Non-Profit	\$ 1.00	+ \$4.00 (State fee)
G01 Gross Receipts Vending Machines Video Arcades	Variable Rates	+ \$4.00 (State fee)

Certain businesses, professions, trades and occupations, because of their nature and circumstances, shall have a different license fee than that set forth for general business licenses (SD 5.24.070)
 Please contact the business license department for licensing procedures and fees.

*Ordinance No. 956 7/1/95
 Resolution No. 19-28, 05/28/2019*

On October 11, 2017 Governor Brown signed into law SB-1379 which adds a state fee of \$4 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified. Additional \$4.00 will be added at time of receipt.

Workers' Compensation (Section 3711 of the Labor Code):

Failure to secure Workers' Compensation coverage is unlawful and shall subject an employer to criminal penalties and civil fines up to \$100,000 in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest and attorney fees.

BUSINESS LICENSE REFERRAL PHONE NUMBERS

City of San Dimas, Business Licenses.....	909/394-6200
City of San Dimas, Planning Dept.....	909/394-6250
City of San Dimas, Building & Safety.....	909/394-6260
San Dimas Chamber of Commerce.....	909/592-3818
Alcohol Beverage Control.....	626/256-3241
222 E. Huntington Dr., Ste 114, Monrovia, CA www.abc.ca.gov	
Alcohol Tobacco Firearms.....	213/534-2450
350 S Figueroa St, Los Angeles, CA www.atf.treas.gov	
Child Care Information Service.....	626/449-8221
1460 E. Holt, Ste 130, Pomona, CA www.rnetwork.org	909/397-4740
Dept of Social Services/Community Care 1000 Corporate Center Dr., Monterey Park //cclid.ca.gov	323/981-3350
Consumer Affairs.....	800/344-9940
State of California, Department of www.dca.ca.gov	800/952-5210
Contractor's State License Board.....	800/321-2752
www.cslb.ca.gov	
Fictitious Business Name.....	800/201-8999
County of L.A. Registrar/Recorders 12400 E. Imperial Hwy, Norwalk, CA //regrec.co.la.ca.us	562/462-2177
Franchise Tax Board.....	800/852-5711
www.ftb.ca.gov	800/338-0505
Health Permit.....	626/813-3380
L.A. County Environmental Health 5050 Commerce Dr., Baldwin Park	
Cottage Food Permits.(Plan Check).....	626/430-5560 & 626/430-5400
Public Health	888-700-9995
www.lapublichealth.org	
Resale Number/Seller's Permit.....	626/480-7200
State Board of Equalization, 1521 W. Cameron, #300, West Covina www.boe.ca.gov	
Bureau of Automotive Repair.....	800/952-5210
www.bar.ca.gov	