



DEVELOPMENT APPLICATION MILLS ACT AGREEMENT

GENERAL INFORMATION

Applicant's Name _____			Phone _____	(Staff Use Only) Case No.: _____ Related Files: _____ Date Received: _____ Fees: _____ Received By: _____
Address of Applicant _____		City _____	Zip _____	
Owner's Name _____			Phone _____	
Address of Owner _____		City _____	Zip _____	

SITE INFORMATION

Project Location: _____

Year of Construction: _____

Is the property listed in the Historic Resources Survey? Yes _____ No _____

PROJECT DESCRIPTION

General Plan Designation: _____ Zoning: _____

Code Sections Involved: _____

Please fill out the Supplemental Project Sheet to be included as an Exhibit with your Agreement.

(Application Continued on Next Page)

OWNER AND APPLICANT CERTIFICATION

We certify that we are the applicant and property owner for the property described in this application. We acknowledge the filing of this application and certify that all the information provided is complete and accurate to the best of our knowledge. We understand that an incomplete application may result in the matter being rescheduled for a later hearing date.

Applicant's Signature

Applicant's Name (PRINT) Date

Owner's Signature

Owner's Name (PRINT) Date

ADDITIONAL INFORMATION

The following items are required for a Mills Act Agreement application:

1. Complete the attached Draft Historic Property Preservation Agreement for the Mill's Act. Please print neatly in black ink. The final version will be prepared by staff for your notarized signature.
2. A copy of Deed or Title Report
3. Photos of all four (4) sides of the building and any Historic Accessory Buildings
4. Filing Fees: City Fee: 0
 County Recordation Fee: \$9.00 for the first page and \$3.00 for each additional page. (This check should be made payable to the Los Angeles County Recorder and given to the City's Development Services Department.)
5. The names of the property owners should be printed in the Historic Property Preservation Agreement exactly as they are on the deed.
6. The Mill's Act Application and Agreement should be filed with the Development Services Department by September 30th of each year. This lead-time is necessary to allow for City Council approval and recordation of the agreement by the end of the year. The County Tax Assessor typically re-assesses property in June of each year. The property tax relief should then appear on the subsequent tax bill in the winter of that year.



EXHIBIT D
MILLS ACT AGREEMENT
SCHEDULE OF IMPROVEMENTS:
(To be completed by the Applicant)

Please list the improvements (maintenance/repair or rehabilitation/restoration) that you intend to make over the next 10 years. List them in order of owner's priority.

YEAR	IMPROVEMENT
20	
20	
20	
20	
20	
20	
20	
20	
20	
20	
20	

OWNER CERTIFICATION

I certify that I am presently the legal owner of the subject property. Further, I acknowledge the supplemental information on this form will be used as an exhibit attached to the Mills Act Agreement.

Date: _____

Signature: _____