



# APPLICATION FORM

PROJ-\_\_\_\_\_

## GENERAL INFORMATION

Applicant's Name	Phone	Email	Received By: Case No.: Related Files: Date Received: Fees:
Address of Applicant	City	Zip	
Property Owner's Name	Phone	Email	
Address of Owner	City	Zip	

*Type of Application:*

<input type="checkbox"/> DPRB Review	<input type="checkbox"/> Tract Map	<input type="checkbox"/> General Plan Amendment
<input type="checkbox"/> Directors Review	<input type="checkbox"/> Parcel Map	<input type="checkbox"/> Zone Change
<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Lot Merger	<input type="checkbox"/> M.C.T.A.
<input type="checkbox"/> Variance	<input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Specific Plan
<input type="checkbox"/> Minor Deviation	<input type="checkbox"/> Environmental	<input type="checkbox"/> Entertainment Permit
<input type="checkbox"/> Classification of Use	<input type="checkbox"/> Precise Plan	<input type="checkbox"/> Other_____

## SITE INFORMATION

Project Location:\_\_\_\_\_

Assessor Parcel Number (APN):\_\_\_\_\_

Buildings Size: Existing\_\_\_\_\_ Proposed:\_\_\_\_\_ Gross Building Area(sq.ft.)\_\_\_\_\_

Lot Size:\_\_\_\_\_ Proposed:\_\_\_\_\_ Percent Lot Coverage:\_\_\_\_\_

## PROJECT DESCRIPTION

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

General Plan Designation:\_\_\_\_\_ Zoning:\_\_\_\_\_

## OWNER AND APPLICANT CERTIFICATION

We certify that we are the applicant and property owner for the property described in this application. We acknowledge the filing of this application and certify that all the information provided is complete and accurate to the best of our knowledge. We understand that an incomplete application may result in the matter being rescheduled for a later hearing date.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Name (PRINT) Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Owner's Name (PRINT) Date

## ADDITIONAL INFORMATION

**(FOR CONDITIONAL USE PERMIT, VARIANCE, MINOR DEVIATION, ZONE CHANGE AND GENERAL PLAN AMENDMENT APPLICATIONS ONLY)**

Please submit a typed explanation of the following checked information on an additional page:

Conditional Use Permit (Chapter 18.200)

Explain how the use will:

1. Meet the requirements of Chapter 18.200.090 A-E of the San Dimas Municipal Code.

Variance and Minor Deviation (Chapter 18.204)

Explain how the project:

1. Has exceptional circumstances that do not apply to other properties in the same zone.
2. Is necessary for the preservation and enjoyment of a substantial property right of the owner that is possessed by other property owners under the same conditions, in the same zone. Explain how the granting of the variance will not cause the granting of a special privilege to the property owner.
3. Will not be detrimental to the public health, safety or welfare nor injurious to property in the vicinity.
4. Will not be contrary to the objectives of the General Plan.

Zone Change (Chapter 18.208)

Explain how the change will:

1. Not be detrimental to the property value and physical characteristics of adjoining properties.
2. Be in the best interest of the public health, safety and welfare.
3. Environmental Information Form (Initial Study Part 1)

General Plan Amendment

1. Provide a written description of the proposed amendment and explain its necessity.
2. Environmental Information Form (Initial Study Part 1)

This Development Application is a companion document to the Application Checklist. Both forms are required as part of a complete application. The Application Checklist must be completed by a Planner. If you need any assistance, please contact the San Dimas Community Development Department at (909) 394-6250.



# New Development/Redevelopment *Preliminary* Project Questionnaire

## Order No R4-2012-0175

### Notice to Applicants

This questionnaire will allow the City to determine if a project is subject to Low Impact Development (LID) project performance criteria and/or required to submit a Storm Water Pollution Prevention Plan (SWPPP) and/or Water Quality Management Plan (WQMP) before issuing building and/or grading permits for the proposed project.

<b>Name of Owner/Developer:</b>	<b>Project Location:</b>
<b>Contact Person(s):</b>	<b>Telephone No.:</b>

**I. Projects Subject to New Development/Redevelopment Criteria Requirements [please check appropriate box(es)].**

NEW DEVELOPMENT PROJECTS	REDEVELOPMENT PROJECTS (Existing Development)
<input type="checkbox"/> <b>All</b> development projects <u>1 acre or greater</u> of disturbed area <b>and adding more than 10,000 square feet</b> of impervious surface area <input type="checkbox"/> Single-family hillside on any natural slope that is 25% or greater <input type="checkbox"/> Projects located in a Sensitive Ecological Area (SEA) – <i>Map attached.</i> <input type="checkbox"/> Industrial/commercial development that disturbs 1 acre or more <b>and</b> adds more than 10,000 SF of impervious surface area <input type="checkbox"/> Industrial Park/Commercial Mall <b>10,000 SF or more</b> surface area <input type="checkbox"/> Parking lots <b>5,000 SF or more</b> or with 25 or more parking spaces <input type="checkbox"/> Automotive service facilities <b>5,000 SF or more</b> of surface area <input type="checkbox"/> Retail gasoline outlets with <b>5,000 SF or more</b> of surface area <input type="checkbox"/> Restaurants if it creates <b>5,000 SF or more</b> of surface area <input type="checkbox"/> None of the above (check applicable box below): <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Implement stormwater best management practices.           <input type="checkbox"/> Not subject to stormwater mitigation requirements.         </div>	<input type="checkbox"/> Creation, addition, or replacement of <b>5,000 square feet or more</b> of impervious surface area on an already developed site Existing single-family & accessory structure projects that create, add, or replace 10,000 square feet of impervious surface area.  <input type="checkbox"/> Impact to <b>50% or more</b> of total impervious surface area <input type="checkbox"/> Existing development was <b>not</b> subject to post-construction stormwater quality control requirements. <b><u>The entire project site must be mitigated</u></b>  <input type="checkbox"/> Impact to <b>less than 50%</b> of total impervious surface area <input type="checkbox"/> Existing development was <b>not</b> subject to post-construction stormwater quality control requirements. <b><u>Only the impacted area must be mitigated</u></b>

*Street and road construction of 10,000 SF or more of impervious surface area shall comply with the San Dimas Green Streets Policy.*

**II. SWPPP, ESCP, and Other National Pollutant Discharge Elimination System (NPDES) Requirements**

**A. Please check box for project size to be disturbed due to construction. Projects greater than 1-acre are subject to the Construction General Permit Order 2009-0009-DWQ and any amendment, revision or reissuance thereof.**

- 1-acre or more
  Less than one acre

**FOR STAFF USE ONLY.**

- You are **required** to include Low Impact Development (LID) principles in the design and construction plans for this project prior to receiving a Building Permit and/or Grading Permit.
- You are **not required** to include Low Impact Development (LID) principles for this project.
- You are **required** to submit a **Site-Specific Mitigation Plan** to mitigate post-development stormwater quality prior to receiving permit. You are required to certify that construction Best Management Practices (BMPs) will be implemented at the construction site.
- You are **required** to comply with the **State Construction General Permit (CGP)** and prepare a SWPPP prior to receiving building and/or grading permits. For more information on the CGP, please call (916) 341-5537.
- Please refer to the Los Angeles County Low Impact Development (LID) Manual.
- Submit a **Water Quality Management Plan (WQMP)**.

**Comments:**

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**City Staff Signature**

**Date of Submission**

***\*Please submit all required documents to the City Engineer.***

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Original – Building Department File**

**Copies – To Public Works & Applicant**

Current Designated Significant Ecological Area (SEA) in San Dimas

